



THE PRESBYTERY OF BLACKHAWK

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www.blackhawkpresbytery.org

December 9, 2025

Advent Greetings to You All -

As we end 2025 and look forward to 2026 it is time to submit your congregation's annual statistical report and other reports for Blackhawk Presbytery. Everything you need is enclosed in this mailing (which you will also receive by email in early January with active links for online entry). These documents and links are also found on our website: <http://blackhawkpresbytery.org/resources-for-sessions-and-clerks/>

1. Instructions for compiling and entering data for the SESSION ANNUAL STATISTICAL REPORT (ASR) for the Year 2025. Your church's username and password appear on the cover page of the instructions. It is your responsibility to complete the online data entry by the deadline of **February 15, 2026**.
2. CHURCH INFORMATION UPDATE. Complete and return by **January 15, 2026**. Our Directory is now in multiple sections – have a look at: <https://blackhawkpresbytery.org/presbytery-directory/>. To access the members only content of our website use: User name: members Password: ?narthex2022
3. TERMS OF CALL REPORT for 2026. Complete and return this form, one for each minister of Word and Sacrament or commissioned pastor, by **January 15, 2026**, or as soon as terms of calls for the new year are approved by the congregation.
4. PER CAPITA INVOICES for 2026 has been sent out. Per Capita keeps the Presbytery operating – **thank you for paying in full!**
5. MISSION PLEDGE FORM for 2026. Complete and return this form by **January 15, 2026**, or as soon as the Session has made its mission pledge commitments for the new year.
6. NECROLOGY REPORT (report ruling elders who died during 2025). Complete and return by **January 15, 2026**.
7. INFORMATION FOR PRESBYTERY MEETINGS for 2026.

Except for the Annual Statistical Report, which you will complete online, all items should be returned to: Blackhawk Presbytery, P.O. Box 476, Oregon, IL 61061.

We appreciate your help in getting each of these reports, updates, and invoices to the appropriate person within your congregation for timely completion. Thank you! If you have questions or need assistance with any of these items, please contact Jeannette Sheehan, Office Administrator, at jeannette@blackhawkpresbytery.org.

The Lord bless you and keep you,

Rev. Eric Heinekamp

The Reverend Eric Heinekamp
General Presbyter & Stated Clerk

cc: Pastor (letter only, no enclosures)