

# ANNUAL STATISTICAL REPORT INSTRUCTIONS

Once again, the online report is essentially unchanged from last year.

Remember, the *Internet Explorer* browser does not work well with the Statistics program – please use *Chrome*, *Firefox* or *Safari*.  
When your information has been assembled, go to: [oga.pcusa.org/stats](http://oga.pcusa.org/stats)

Enter your church PIN (5 digit with the leading 0, if needed) and Password. **See label below.**

*NOTE: If you want to see multi-year trends for your church or any church or presbytery in the denomination go to: <https://church-trends.pcusa.org/>*

Please contact Loreen Stravers in the Presbytery office if you have questions. [loreen@blackhawkpresbytery.org](mailto:loreen@blackhawkpresbytery.org) or 779-771-2088.

**Church Statistics**

Pin: 01001 Synod/Presb: Blackhawk

Press the Statistical Questions tab to enter your statistics.

**Church** Clerk Statistics Questions

Church Report: PDF

Name:

Address 1: Secondary 1:  
Address 2: Secondary 2:  
City/State/Zip: City/State/Zip:  
Website:  
Location:

**Tasks**  
[Home](#)  
[Edit Mailing](#)  
[Edit Physical](#)

Click on the three tabs across the top to navigate through the sections and make changes or enter data

When you are finished and want to print your report, go back to this tab and click on the PDF box

When in the Church or Clerk tabs, the Tasks box on the right allows you to edit this information

**Church Statistics**

1 Synod/Presb: Blackhawk

Church Clerk Statistics Questions

Name: Your clerk's information goes here

Mailing

Address 1: Secondary 1:  
Address 2: Secondary 2:  
City/State/Zip: City/State/Zip:

**Tasks**  
[Home](#)  
[Edit Mailing](#)  
[Edit Physical](#)

Church Clerk **Statistics Questions**

[English](#) | [Español](#) | [한국어](#)

## SESSION ANNUAL STATISTICAL REPORT FOR THE YEAR 2024

This is designed to guide you through the statistical information that you must provide to the presbytery.

In accordance with G-3.0202f, churches must provide statistical information to the presbytery, presbyteries submit completed reports in accordance with General Assembly mandates. The Office of the General Assembly gathers the various PC(USA) presbytery reports to become the "OGA Statistics" that appear annually in the *General Assembly Minutes*, Part II, *Statistics*.

**PLEASE NOTE:** The session needs to approve the report as early as possible after December 31, 2024. This is a session report and DOES NOT require approval at a congregational meeting.

Contact your presbytery regarding the following questions:

1. *When is the deadline?* **FEBRUARY 15, 2025 for churches to enter their data online**
2. *Oops, I hit the 'Submit' button and I have not entered data?*
3. *I've submitted my statistics and need to make a correction.*

Questions such as:

1. *Can I access the program/print reports after I've submitted?*
2. *Do I need to enter everything at one time?*
3. *How do I print my report or a previous year report?*

Answers to these and other Frequently Asked Questions can be found here:  
<http://oga.pcusa.org/section/churchwide-ministries/stats/statistical-reporting-faq/>

### Tasks

- [Home](#)
- [Instructions](#)
- > [Membership Stats](#)
- > [Congregational Life Stats](#)
- > [Racial Ethnic Stats](#)
- > [Financial Stats](#)

When in the Statistics tab, the Tasks box on the right takes you to the four statistics pages

The following pages can be used like a workbook to assemble the information you will be entering online

## Membership Statistics

Beginning membership shows your church's active membership as of December 31 of last year (G-1.0402). This is the official membership figure that appeared in the *2023 Minutes of the General Assembly, Part II, Statistics*. This figure cannot be changed. If the actual membership as of 1/1/2024 is different than the Beginning Membership, check the box and enter the new starting membership.

Will be filled in for you

**Beginning Membership** 87

Different Beginning Membership?

### Gains

Enter the number of persons received in 2024 into active membership by certificate of transfer from other churches (G-1.030b).

Certificate Gains

Enter the number of persons age 17 or younger received in 2024 through Profession of faith.

Youth Professions of Faith

Enter the number of members received in 2024 through the (first-time) profession of faith (18 or older), or reaffirmation (G-1.0303a & c).

Professions of Faith and Reaffirmations

**Total Gains** 0

### Losses

Enter the number of persons dismissed in 2024 to other churches for whom certificates of transfer have been issued (G-3.0204).

Certificate Losses

Enter the number deleted from the roll in 2024 because of death. (G-3.0204a).

Deaths

Enter all other reductions (G-3.0204a) in 2024, reasons including persons temporarily excluded or removed from active membership (D-10.0300).

Deleted from the Roll for any Other Reason

**Total Losses** 0

Beginning Membership (or New Starting Membership, if corrected), plus Total Gains, then subtract Total Losses. This figure should equal the number of persons that appear on the active member roll. (This is the figure presbytery per capita is based on.)

**Ending Active Membership as of 12/31/2024**

**The ending active membership does not automatically calculate. The page must balance in order for changes to save.**

## Congregational Life

### Baptisms

Enter the number of infants and children presented for Baptism by parent(s) or others in 2024.

Presented by Others

Enter the number of persons who presented themselves for Baptism in 2024 at the time of their confirmation.

At Confirmation

Enter the number of all others who presented themselves for Baptism in 2024.

All Other

Enter the weekly average of all regularly-scheduled worship services.

Average Weekly Worship Attendance

Persons who are not members of the Presbyterian Church (U.S.A) who participate in the life and worship of this congregation.

Friends of the Congregation

Enter the number of ruling elders serving on session as of 12/31/2024.

Number of Ruling Elders on Session

Do you have deacons?

### Gender Distribution of Members

Enter the number of active members in each category. This figure needs to be equal to or less than Ending Active Membership.

Women

Men

Non-binary | Genderqueer

Total

0 / 87

### Age Distribution of Members

Enter the number of active members in each category. This figure needs to be equal to or less than Ending Active Membership.

17 and under

18 - 25

26 - 40

41 - 55

56 - 70

71 and Over

Total

0 / 87

### Youth in your congregation

Enter the number of youth in your congregation.

Age 4 and under

Elementary School (K-5th grade)

Middle School (6th – 8th grade)

High School (9th – 12th grade)

Total

0

## Disability and Racial Composition

Statistics gathered on persons with disabilities will be used by entities and committees to formulate programs and policies of the Presbyterian Church (U.S.A.), thus carrying out the mandate for inclusiveness contained in the *Book of Order* (G-3.0103 & F-1.0403).

In order to complete this section, you (as clerk or pastor) are not expected to conduct a survey of the congregation, but to rely on personal knowledge of individuals' disabilities. According to the definition adopted by the World Health Organization, persons with disabilities are those who have physical or mental disabilities that *substantially* limit their participation in one or more of life's activities.

	Persons with a Disability	
Persons with a major hearing loss.	Hearing Impairment	<input type="text"/>
Persons whose ability to move about is substantially impeded. This would include persons suffering from diseases such as arthritis and persons dependent upon canes, crutches, or wheelchairs, etc.	Mobility Impairment	<input type="text"/>
Persons with severe visual limitations.	Sight Impairment	<input type="text"/>
Persons with less easily discerned disabilities such as heart disease, diabetes, epilepsy, or mental conditions.	Other Impairment	<input type="text"/>

The 202nd General Assembly (1990) instructed the Office of the General Assembly to gather information regarding Racial Ethnic Composition (*Minutes*, 1990, Part I, p. 282.) Inclusiveness is an important part of the life of the church, "The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life." (G-4.0403)

This information is used in a variety of ways. Two of the ways in which this information is used is as follows:

(1) The 208th General Assembly (1996) passed a recommendation that "1. affirms the goal of increasing the racial ethnic membership to 10 percent of the Presbyterian Church (U.S.A.) membership by the year 2005, and to 20 percent by the year 2010;" (*Minutes*, 1996, Part I, p. 378).

(2) The General Assembly Committee on Representation (COR) uses the data.

In making the entries for this category, be guided by how an individual describes themselves. The figure entered as the total for Congregation should be equal to or less than the figure shown for Total Ending Active Membership, on the Membership Page.

Racial Ethnic Composition of the Church	
Asian/Pacific Islander/South Asian	<input type="text"/>
Black/African American/African	<input type="text"/>
Hispanic/Latinx	<input type="text"/>
Native American/Alaska Native/Indigenous	<input type="text"/>
Middle Eastern/North African	<input type="text"/>
White	<input type="text"/>
Multiracial	<input type="text"/>
<b>Total</b>	<b>0 / 87</b>

## Financial Data (Whole Dollars Only. Do Not Use Punctuation or Add Cents.)

PLEASE NOTE!

What did you budget to receive and spend in the budget year?

Budgeted Income  
Budgeted Expense

### Receipts

Enter the total of all payments on pledges (current as well as delinquent), loose offerings (cash or check), and special offerings received by all treasurers (the church, all boards, and organizations of the church). Do not include investment income, capital and building funds, bequests, subsidy or aid, and other income.

Regular Contributions

Include all returns, such as interest and dividends, received from stocks, bonds, and other investments and endowments owned by the church. Also include the proceeds from the sale of investments held by the church. Do not include the monetary value or principal amount of investments that continue to be held by the church.

Investment Income

Enter the total of all monies received for capital purposes, extraordinary repairs, building funds, and equipment with anticipated useful life in excess of three years.

Capital and Building Funds

Include the total monetary values of all new gifts from estates received by the church from January 1 to December 31. Include all one-time contributions of anything of value received by the church from estates, such as bequests, planned gifts (gift annuities, charitable trust, life insurance), stocks, real estate, or other nonmonetary gifts.

Bequests

Enter the total of all monies received from other churches or from presbytery, synod, or General Assembly agencies to be used in local mission and program.

Subsidy or Aid

Enter the total of all other income, such as rent or other reimbursements from organizations using church property. This would include such things as tuition/fees for day care, day school, etc.

Other Income

## Expenditures

The total of all monies, from all sources, expended for current operations of the congregation, such as salaries and wages, pension and social security payments, printing, postage, materials, utilities, insurance premiums, payments of interest and principal loans, whether or not secured by mortgage, etc.

Local Program

The total of all monies paid for local mission programs and projects approved and directed by the session and to local ecumenical bodies.

Local Mission

The total of all monies expended for real property, whether improved or unimproved, the construction of new buildings, extraordinary repairs or renovations of existing buildings, and equipment with anticipated useful life in excess of three years.

Capital Expenditure

Include the total amount of monies newly placed into savings or investments (such as certificates of deposit, stocks, bonds, money market accounts, reinvested dividends) during the year, and remaining invested. Also included would be investment costs such as moneys expended to facilitate new investments or to maintain existing investments or endowments, such as broker's fees or bank charges.

Investment Expense

Do not include investments made in earlier years, monies invested in earlier years that were switched from one type of investment to another (e.g., stocks to bonds, or one stock to another).

The total of monies expended for synod, presbytery, and General Assembly per capita apportionment.

Per Capita

Enter the total of all monies expended for mission beyond the local community.

Other Mission